

2018 - 2019 Policies, Rates, & Dress Code



Withdrawal:

If a child wishes to withdraw from a class or change a class, the WITHDRAWAL FORM must be turned in prior to the 1st of the month. Tuition will continue to be charged until proper paper work is turned in and is nonrefundable.

NEW- LATE DROP POLICY:

Drops are not allowed after May 1, 2018. Should your child drop class you will be responsible for the final month's tuition. This is to be fair to all dancers and choreographers who have spent countless hours on choreography and class time, A late drop is terribly unfair to both. Additionally, there is a cost to run each class which is based on those committing to their season.

Injury:

Should an injury occur a doctor's note is required and only half month's tuition will be due during the time out requested by the doctor. We welcome students to attend class to observe during this time.

Late Registration:

Should a child not be able to begin classes in September full tuition is due to hold their place in class we cannot guarantee the spot otherwise. Same applies for an extended absence during the year. After November 30th registration is at the teacher's discretion. Those registering late may be responsible for additional shipping costs of costume if they have already been ordered.

Placement Level:

Students are placed into a class based on age, skill level, and prior experience. Our classes are designed to begin placing students by age, while this does not hold true for every child most children need two years per level to develop the necessary skills to move up, some more some less. In 5th grade students are then evaluated and placed accordingly. Please note that Ballet is highly recommended for all ages however once in juniors/seniors programs it is a prerequisite for any class with the exception of tap and hip hop.

Note: It is never too late to begin dancing. While sometimes a child may find themselves in a class with children slightly younger, don't get discouraged! With some hard work and determination, they can be moving up before you know it.

Class Enrollment:

A minimum number of 5 children is required for a class to run. Some exceptions may be made. If a cancellation is necessary, you will be notified, and we will assist you in finding an appropriate alternative. If we cannot accommodate your dancer, we will give you a refund.

Small Class Attendance:

We do have a small class policy in place. At the teacher's discretion, any class with one student on any given day will be cut in half. Any class with 2 or 3 students in attendance that day will be shortened by 15 minutes. This does not apply to private or semi-private lessons.

Attendance:

For a student to reach their full potential a student must attend class on a consistent basis. It is the responsibility of both the student and their parents that they attend class on time and regularly. We encourage students to arrive early. Children who are injured are encouraged to come and watch class if they are unable to dance. If you will not be attending class, we kindly ask that you make an effort to notify the teacher or the office so they can plan class accordingly.

Frequent absences affect not only the student but the entire class, especially when working on choreography. Consistent absences during recital preparation period (April-June) may result in dancers being taken out of parts of the choreography.

Punctuality:

While we are aware sometimes things happen, this rule is in place for the safety of the dancer. Should any student come to class late they will be asked to sit and stretch on their own. If they are 15 minutes late or more, they will be asked to sit and watch.

Running late:

In our experiences arriving too late for a scheduled class can cause extreme anxiety in younger children. Prompt pick up especially for younger children cannot be stressed enough. The feeling of being "forgotten" can sometimes ruin a class experience. In addition, often times teachers run from one class to another with no time in between. Should you be running late please call to notify us, so we can inform your child and give them the appropriate attention needed so they do not experience the feeling of being forgotten at the dance studio!

Early Arrivals:

In addition, we ask that you do not arrive more than 20 minutes early for your dance class or leave your children alone in the waiting room for more than 20 minutes prior to class!

Snow/ Inclement Weather cancellation:

In the event of inclement weather please call the studio and a recorded message will notify you if your class will run that day (by 8am for morning classes and by 3pm for afternoon). **If the schools are closed it does not mean TDC is closed often times weather varies from morning to evening.** There are no makeup classes due to inclement weather until 2 classes have been canceled. You are free to join an appropriate class as a makeup if you'd like within 30 days of the canceled class. No classes may be made up after April 1st.

Makeup Policy Student/Teacher:

Classes are not prorated when a student misses a class. Students may obtain written permission from the office to make up a class in a similarly skilled and age level class within 30 days of their absence. No makeup classes are allowed after April 1st.

Should a teacher be unable to teach a class we will first attempt to find a substitute teacher that can provide the same quality instruction as they do. If this is unavailable to them the class will be canceled and a make-up class will be scheduled as soon as possible.

***NEW* Friend Referral:**

The best compliment you could possibly give TDC is recommending us to your friends and family as we all work together to grow an amazing dance studio. **As our way of saying thank you for every friend referred you will receive a \$10 credit on your account.** YOUR FRIEND MUST LET US KNOW when registering. The credit may only be used towards classes. We cannot use referral credits for costumes, recital fees, etc.

Lobby:

The lobby is designed for the convenience of our students and their families. All children must be supervised by an adult. Quiet conversation is welcome. Gossip is highly discouraged and will not be tolerated. We encourage parents of children under 5 to remain in the lobby while your child is taking class, especially if your child is not potty trained or are unable to use the bathroom alone as assistance may be needed.

Lounge Area

Just as it says the student lounge is for students only. This area is for students who may have a break between classes, need to grab a quick bite, or relax in between classes. A fridge and microwave are provided in the lobby.

The Studio:

No food or drink other than water will be allowed in the dance studios at any time. No street shoes are allowed in the studio or for class.

Health:

We rely on parents to make decisions when your child is sick or injured. A child that is injured is highly encouraged to come observe class, so they do not fall behind on materials. Students should inform their teachers of any injury, illness, or other medical conditions that effect stamina or performance. However, if your child is sick please stay home and get well!

*****Parent Communication*****

Often times it is difficult to communicate with parents on a night in which your child may have class. Conversations between classes are not permitted as many teachers have classes that run back to back. However, we want to make sure that the lines of communication consistently remain open.

We use EMAIL for newsletters, and all important information to assure that parents receive the information as well as to save on the use of paper. If you do not have or use email, please notify us and we will make other arrangements.

*** If you are not receiving emails and information from TDC at least once per month, check in with us. We have no way of knowing you are not receiving it unless you let us know.

FYI. -If you SPAM the TDC emails the database company will set your account to do not send!

The best way to contact us is via email or a phone call during scheduled office hours. We are happy to set up parent teacher conferences should you have any concerns or questions that need to be addressed.

We also welcome suggestions in our suggestions box whether you choose to remain anonymous or not. A yearly survey will go out in addition to this box to assure we are doing our absolute best to meet your expectations.

Should you have any questions, concerns, or need clarity on anything throughout the year please see Miss Tarryn she will be more than happy to help.

Recital

\$50 Costume Deposit per class will be due November 20th. Balance Due February 20th.

\$25 Recital Fee. This fee includes a studio tee shirt for each child as well as a yearbook for the current dance year. In addition, this helps to cover the cost of food and activities and back stage help while your child is awaiting their turn to dance as we maintain every effort to keep them comfortable backstage.

Recital is always optional but highly encouraged. We strive for a very family friendly recital and will do our absolute best to make it as fun and affordable for all parties involved and those that wish to come and watch. **YOU MUST NOTIFY US BY NOVEMBER 30th or at the time of registration (if later than Nov 30th) if your child will not be participating in recital. All Costume deposits are non-refundable. Costume companies do charge a fee to cancel costume orders so should you drop we will cancel your child's order and you will not receive your costume deposit back.**

Costume Costs- See Details List Below

Recital Date/ Dress Rehearsal- TBD

All dancers participating in recital must attend at MANDATORY dress rehearsal or you cannot participate in the show. NO EXCEPTIONS to this rule!

Recital will be broken up into three shows. The show your child is in will be determined by the staff of TDC. All leveled classes can anticipate they will likely be in more than one show. We make every effort to get dancers and siblings in the same show but cannot guarantee this.

If your child is having doubts please come speak to us... we want to recital to be a fun memory not a scary one!

Dress Code

Our online store is now Live!

www.curtaincallforclass.com

studio- The Dance Company- Amherst

Paraphrase- TDC03031

Please understand the dress code is strictly enforced. Although at first the dress code rules may appear to be strict they are not arbitrary. Continuously not coming to class in appropriate attire could result in your child being excused from class.

1. Dance is a discipline and begins with the way a student dresses for class
2. It is important for the teacher to be able to properly see and assess the way the body is working
3. Ballet has a long history of tradition, discipline, grace and elegance and asked them to show respect for the art form by putting effort into how they dress and groom themselves for class.

*no ballet slippers (ie Target/Walmart) they must be proper ballet shoes.

*No underwear! No bra straps! This applies to all ages. Dance garments are not intended to be worn with undergarments.

* Hair must be pulled up and neatly secured and out of face- **BUN REQUIRED FOR Petite Ballet+**

***Jeans- Dresses- Street clothes are NEVER allowed to be worn in dance class.**

*Dance Warm ups (shorts, leg warmers, sweaters) will be allowed during warm up.

Preschool through Mini Classes

<u>Age/Class</u>	<u>Dress Code</u>	<u>Shoes</u>
Tender Toes	Attire- Any color leotard and tights	Pink Leather Ballet
Munchkin Movement		*Munchkin Movement will begin tap in January. They will need black tap shoes
Fabulous Feet	Any color leotard and tights	Pink Leather Ballet Black Tap Shoes
Ages 3/4 and 5/7 Ballet/Tap Combos		
Tiny Tumble	Leotard, Biketard, Yoga Pants, Cami No tights	Bare feet *Tiny Tumble will be required to purchase stirrup tights for recital. *Hippity Hop will require all students to purchase an all white sneaker of your choice (these will be worn in Recital)
Hippity Hop		
Kidlet Ballet/Tap	Any color leotard and tights	Ballet- Pink Leather Ballet Tap- Black Tap Shoes
Mini Ballet	Black Leotard Pink Tights, skirts and ballet shorts allowed	Pink Leather Ballet
Mini Jazz/ Tap	Black Leotard	Jazz- Tan pull on Gore Boot

Pink, Tan, or Black Tights

Dance Shorts allowed

Tap- Black Tap Shoe

Petite through Adult Classes

<u>Class</u>	<u>Dress Code</u>	<u>Shoes</u>
Acrobatics- All Levels	Leotard, Biketard, Yoga Pants, Cami No tights Hair Up	*Bare feet but will be required to purchase additional stirrup tights for recital.
Ballet- All Levels	Black Leotard Pink Tights, skirts and ballet shorts allowed Hair in Bun	Pink Leather Split Sole Ballet Shoes
Jazz & Musical Theater Petite through Level 3	Black Leotard Pink, Tan, or Black Tights Dance Shorts allowed Hair Up	Caramel colored slip on jazz gore boot
Tap Petite through Level 3	Black Leotard Pink, Tan, or Black Tights Dance Shorts allowed Black Tap Pants allowed Hair Up	Black split sole tap shoe with laces
Lyrical, Contemporary, Modern Petite through Level 3	Black Leotard Pink, Tan, or Black Tights	Bare feet

	Dance Shorts allowed Hair Up	*Will be required to purchase additional stirrup tights for recital.
Hip Hop- All Levels	Leotard, Biketard, Yoga Pants, Cami Hair Up	*Hip Hop will require all students to purchase an all white sneaker of your choice (these will be worn in Recital)
Level 4 classes (except ballet)	ANY COLOR LEOTARD Pink, Tan, or Black Tights Dance Shorts allowed Hair Up	Shoes same as above

Tuition

**NEW-Tuition is due the 1st of each month during Sept (due at registration), Oct, Nov, Dec, Jan, Feb, March, April, May, June.*

Tuition is based on the number of hours a child takes class per week (not monthly). Tuition is one total cost based on 35 weeks and broken into payments over a period of 10 months TDC does not bill for tuition. All families enter into an automatic payment fee schedule. Payments are processed automatically on the 1st of each month. If you prefer your card not be charged you may pay check, cash, or credit card in the office PRIOR TO THE 1st of each month!

Registration Fees- Registration fee is non-refundable.

\$25 registration fee (\$50 cap per family)

Recital Fees- Per class per student deposits due 11/20 (\$50), recital balances due 2/20, Recital fee \$25 due 2/20

Preschool Tuition Rates

Preschool Classes (age 4 and under)

Monthly

Per Class

30 minutes- \$45 per month

45 Minutes- \$50 per month

Multiple Class Preschool Discount- 10% discount for each additional class

* Mommy and Me Not Recital

* Recital Costume \$60 per costume

Kidlet Classes through Leveled Technique

Monthly

Per Class

30 Minutes- \$50

45 minutes- \$58

1 Hour- \$65

1.25-1.5 Hours- \$72

Multiple Class Discount- 10% off each additional class

* Kidlet and Mini Recital Costumes- \$65 per costume

* Petite, Leveled Classes, All Acro, and Teen Recital Costumes- \$75 per costume

* Advanced Ballet and Pointe Recital Costumes- \$85 per costume

Dance Unlimited Packages- all levels- per dancer

3.25-5 Hours - \$185 per month

5.25-6.5 Hours- \$230 per month

6.75+- \$285 per month

* additional discounts do not apply on packages, sibling discounts do not apply, coupons do not apply

Sibling Discount

5% off 2nd child lowest price tuition

10% off 3rd child+ lowest price tuition